



Region V
2013 Region of the Year
Battlefield Chapter

MEETING MINUTES
November 21, 2013

Call to Order – Charlie Black, Region V Chair

Establish Quorum – (Circle Attendees – Six Jurisdictions or Twenty Members) **City of Alexandria**, Arlington County, **City of Falls Church**, **City of Fairfax**, City of Manassas, **Fairfax County**, Fauquier County, Loudoun County, **Prince William County**, Stafford County, Town of Dumfries, Town of Warrenton, **Town of Herndon**.

Introduction and Recognition of Guest(s) – Thank You to VBCOA Past President and Co-Chair of the Administrative Ad Hoc Committee, John Catlett, for the presentation today and DHCD Guest *Vernon Hodges, Technical & Code Development Specialist*.

Presentation of Minutes – If it pleases the membership, we can dispense of the reading of the minutes from the September 2013 meeting. Do we have a motion to dispense with the readings and approve the minutes? *Motion was introduced, seconded and passed by a majority vote.*

Treasurer's Report: Savings: \$ 9,898.68 Checking: \$ 8,283.84
Do we have a Motion to Accept the Treasurer's Report? *Motion was introduced, seconded and passed by a majority vote.*

Chair/Officer Report:

Based on today's well-received and effective training format to inform attendees of important VBCOA information – meetings, volunteering opportunities, voting, etc. – immediately after each training session break Charlie decided to use this format at each future training event.

During the September 19, 2013 VBCOA meeting the officers for Region V for the 2013 – 2014 year, were nominated and voted in. There were no new nominations, therefore, the existing officers were re-elected to their present positions. Congratulations to all the officers and thanks for all your hard work.

From November 3 through the 5th, 2013, VBCOA conducted the 2013 Annual Conference at the Blue Ridge Shadows Holiday Inn in Front Royal, VA. The conference started unofficially on Saturday, November 2nd, with a Pig Roast Event at the residence of John Catlett. Everyone who attended had a lot of fun and plenty to eat. The official starting time of the conference was 10:00 a.m. Sunday morning with the Region Chairs meeting. The question presented to us was as listed below:

1. Where do we want VBCOA to go?
2. What are our strengths and weaknesses?
3. What will be our opportunities?
4. What will be our goals?
5. How do we get there?
6. Who will be our leaders?

Additional matters addressed during the Region Chairs meeting was the upcoming vote on three Resolutions to acknowledge the passing of two members of VBCOA, to recognize the Region Chairs, Committee Chairs and the Work Groups.

Immediately following the Region Chairs meeting was the Board of Directors meeting, consisting of the Region Chairs, the entire Executive Board, the standing Committee Chairs, and the liaison officials of DHCD, DPOR, ICC, BAACA, FPA, VPMIA, Code Compliance Regulatory Board, IAEI and TRB.

During the Board meeting, the President abolished the Permit Tech Ad Hoc Committee and established the Permit Tech Committee as a permanent standing committee. They will also take over the duties of the Time and Place Committee, which was dissolved.

Guest speakers from Arlington County presented their initiative and position on Building Communications Interoperability. This has been in the making for the last couple of years, but recent events at the Navy Yard have sparked new interest in the initiative. The presentation was well presented; however, the “retro” requirement will probably result in a considerable amount of opposition.

The President established the Ad Hoc Committee for High School Students to attract students who choose a career path in the building industry, either in the private sector or the code enforcement, reviewer, or planner careers. Vernell Woods is the Chair of the committee.

The Directory for VBCOA was discussed concerning issues of content, usability, reference, and cost. Mary Jo Fields, VML, is our point of contact on ideas and thoughts concerning the directory. There have already been considerations of producing it on the website. This would make it available to all members. All suggestions are welcomed.

The Public Information Committee has the new VBCOA website up and running. There are numerous features and all are welcome to visit and try it out. There is also a sign in requirement for forums, region and committee chair updates to their respective areas. Additional functions will be added soon to this on-going process. The committee members will advise the members when the website has been completed.

There was a considerable amount of companion activities in the Front Royal area during the daytime, followed by the banquet on Monday evening, where the new officers were sworn in, the awards ceremony conducted, and then a no cost casino event from 9-11 p.m. in the motel.

The training tracks available to the membership on Monday and Tuesday included a review of the standing Strategic Plan, Leadership Development, Egress, Dealing with Politicians, Building Damage Assessment, Professional Development, the Legislative Information System, and the Code Development Access program.

There were additional reports presented during the Membership Meeting by the Chairs of all the standing committees.

During the Awards Ceremony and Banquet, Region V Chair, Charlie Black, accepted the Region of the Year Award for the Region V membership. Region III Chair, David Beahm, accepted the Award for Region Merit Award. David Beahm was later sworn in as the new 2014 Sergeant at Arms for VBCOA.

Our new VBCOA Executive officers are President, Cathy Cook, 1st Vice-President Sean Farrell, 2nd Vice-President John Walsh, and Sergeant at Arms, David Beahm. Congratulations to all.

Committee Reports:

Awards and Resolutions – Gregg Fields – The Region of the Year Award was decided at the Mid-Year Conference in April, and was presented to Region V Chair Charlie Black during the Awards Ceremony at the Annual Conference on November 4, 2013.

International Building Code – The 2015 Code Cycle is rapidly coming to a close. DHCD Workgroups are still meeting to determine final code language and obtain consensus on decided issues. The IBC Committee met in Richmond at the Housing Commission for final consensus positions.

Education Committee – Audrey Clark and Doug Fraser – A list of possible training seminars was provided by the Region V Education Committee at their recent meeting in October.

Energy Committee – Steve Turchen – No report received.

IRC Committee – No report received.

Legislative Committee – Charlie Black – The Chair of the Legislative Committee, Ron Clemens, attended the Annual Conference and provided a detailed and lengthy report on the committee’s activities in Richmond.

PMG Committee – Shawn Strausbaugh – Chair and Region V representative has been attending the DHCD Workshop meetings and participated in the final hearings in Atlantic City, NJ. He provided a report that is quite detailed and lengthy. It is available for anyone who wants to read it.

Property Maintenance Committee – The next quarterly Property Maintenance Meeting is December 6, 2013 in the City of Alexandria. The meeting will be from 10:00 a.m. until 2:00 p.m. at City Hall, 301 King St. Room 1101, Alexandria, VA.

Public Information – Chair Gregg Fields

- The new VBCOA Website is up and running. Please check out all the features at www.vbcoa.org and peruse at your leisure. There are information and comment sections, and sections requiring login for updating of forums and region sites.
- Public Information meeting is coming up on December 6, 2013 @ 10:00 AM – 2:00 located at the University of Virginia: Arts & Sciences Admissions, Second Floor Conference Room, 2400 Old Ivy Road, Charlottesville, VA 22903

Time and Place Committee – President Bridges dissolved the existing committee and assigned those duties to the Permit Tech Committee for now.

Nominations Committee – Past-President Jim Collins. No nominations are being made at this time for state committees.

Permit Technician Committee – Mary Huffman and Linda Nesselrodt are the Co-Chairs of the newly established committee. They provided a report at the Board meeting that identified all the new activities and initiatives they have been working on for the past year. Both received Meritorious Service Awards at the Annual Conference.

Unfinished Business: At this time there is no unfinished business to address.

New Business:

1. We have a new initiative to locate, identify, and mentor new leaders for our Region.
2. We will have a presentation on leadership development in the near future for our members.
3. SERVE dates are December 5 and 10, 2013 in Manassas. Please advise Audrey Clark if you have not already provided her your choice, if any, of date(s) to participate. The times are 9:00 a.m. until 12:00 p.m.
4. Charity for Displaced Children in our Region is again being steered by Paula Johnson. Any and all contributions are welcomed.
5. CASA Initiative in Greater Prince William area. *Motion was introduced, seconded and passed by a majority vote to donate matching funds of \$252.*
6. *2014 VBCOA Annual Conference will be in Blacksburg, VA*
7. *Vernon Hodge provided a copy of the DHCD VBCOA Regional Meeting Report 10.08.13*

Adjourn: Do we have a motion to adjourn? *Motion was introduced, seconded and passed by a majority vote.*