



**Region V  
Battlefield Chapter  
2012 Region of the Year**

Meeting Minutes  
November 15, 2012

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**Call to Order**

- Charlie Black, President - called the meeting to order

**Establish Quorum**

- Quorum was established, jurisdictions in attendance - City of Alexandria, Arlington County, Fairfax County, Prince William County, City of Falls Church, City of Fairfax, City of Manassas and Loudoun County.

**Introduction & Guest Recognition**

- Charlie Black recognized and thanked Eric Rice-Johnston and Maurice Jones for their FPS presentation earlier in the morning, over 100 were in attendance.
- Valrae Negley, DHCD – Presented and discussed the following:
  - DPOR “Public Participation Mailing List” memorandum dated 10.05.12
  - New HUD form “Required Installation Program Disclosure to Consumer” for manufactured homes, it can be modified as long as language within the form is included
  - 2009 VCC §424.2 – Site work for manufactured homes

**Presentation of Minutes**

- July 2012 Minutes - Craig Leeches possesses the minutes, unable to retrieve to date.
- September 2012 Minutes – membership approved as submitted and motion passed to dispense reading of minutes.

**Treasurer’s Report**

- Savings: \$10,577.00
- Checking: \$14,275.39
- Motion passed to accept the treasurer’s report

**Chair/Officer Report, Charlie Black**

- The ICC code change hearings are completed and state workgroup meetings are still active. He thanked all those who attended, participated and represented Virginia at the hearings and VBCOA Region V at the workgroup meetings.
- The 2012 VBCOA Annual Conference in Fredericksburg was a huge success.
  - The chairs’ meeting was on Sunday
  - There was budget discussion and some movement of funds to restore what had been removed due to economic crunch a couple years ago.

- New officers were nominated and elected: Kris Bridges, from Martinsville, is the new State President; Cathy Cook is First Vice President; Sean Farrell is Second Vice President; John Walsh, from Fredericksburg, is Sergeant at Arms and; Gregg Fields is the new Public Information Officer.
- Topic of interest was the Ad Hoc Committee for Permit Technicians, Chaired by Mary Elmore. She is working on several initiatives and hopes to have a committee meeting just prior to the holidays.
- Opening ceremonies, with notable speakers, was held on Monday with an evening banquet dinner and awards ceremonies.
- At the September 2012 Region V meeting, nominations were accepted and elections held for the new officers. Charlie Black is the new president, Paula Johnson is the new treasurer, Ken Granata is the new secretary, and Steve Higginbotham is the new vice chair. He thanked all for stepping forward and taking on the additional and very needed responsibilities.
- Paula Johnson has identified children in the Region V area that have been displaced from their homes and families during the holiday seasons. Region V will be purchase gifts from their 'Wish Lists'.
- The initiative to contribute and partner with Homes for Our Troops is moving forward. The groundbreaking ceremony Dec 8, 2012, 10:00 a.m. at 5719 Turner Rd NE, Broad Run, VA 20137, all are welcome. If you would like to volunteer, please visit their website - *homesfourtroops.org*
- Paul Abernathy graciously posted the new Region V 2013 training schedule on the Region V website.

## **Committee Reports**

### **• Awards & Resolutions**

- Charlie Black, emphasized VBCOA Region V representation at state events, code change hearing, etc. Remember funding awards are available.
- Ken Granata and Bill Ertumen, both with The City of Alexandria, were awarded partial VBCOA scholarships to attend the ICC Final Action Hearings in Portland, OR.

### **• Building Code**

- Charlie Black, the 2012 code change cycle has ended. There are still DHCD workgroups meeting to get final language established and obtain consensus. To participate, please go to the DHCD site.

### **• Educational Committee**

- Audrey Clark, the final 2013 training schedule is available on the VBCOA Region V website. Still finalizing the presenters for the July 'Energy & Green Building' training.

### **• Energy Committee**

- Steve Turchen, Energy Conservation Committee developing IECC code change proposals for the VUSBC code change processes 12.12.12 meeting.

### **• IRC Committee**

- No Report

- **Legislation Committee**
  - Charlie Black, the State Legislation Committee chair, Ron Clements, has been working on the definition of ‘Amusement Devices’. There are some issues concerning revising handicapped parking spaces. Can they be increased due to an increase in activity for existing structures?
  
- **PMG Committee**
  - Shawn Strausbaugh (not present, sent in report), two items from the ICC Final Action Hearings:
    - Retaining wall change from 2’ to 4’ for liquid storage areas to avoid unnecessary permitting for non-coincidental occurrences and circumstances.
    - Discussion for the necessity for toilets at a cemetery that deals with internments only.
  
- **Property Maintenance Committee**
  - Charlie Black, recently had a meeting in Stafford County:
    - Discussed progress of the ‘Building Officials Advanced’ course. The leader, Karen Pearce, completed the templates and has submitted most to DHCD for approval.
    - The PPT from the ‘Train the Trainer’ course has ended. It’s now a template, which will produce a workbook for training course.
    - The PM Committee also decided to having someone introduce PM members and update new members.
  
- **Public Information**
  - No Report
  
- **Time & Place**
  - Sydnee Groves, update on the upcoming events:
    - 2013 Mid-year VBCOA Conference is April 7 & 8, 2013 at the Holiday Inn University Charlottesville (1901 Emmet Street, Charlottesville, Virginia 22901)
    - 2013 Annual VBCOA Conference date & location to be decided at the February Board of Directors meeting
  
- **Nominations Committee**
  - No Report

**Unfinished Business**

- Homes for Our Troops – Charlie Black plans to attend and represent VBCOA Region V at the upcoming ground breaking ceremony on December 8, 2012.
- SERVE – Region V will volunteer twice this year on December 6 & 13 from 9:30am-12pm. We would like to have 10 people each day, so please consider volunteering.
- T-Shirt Sales – a few t-shirts are left for sale. VBCOA Region V bought the shirts upfront, so we need to sell the remaining to break even.

**New Business**

- Permit Technicians Ad Hoc Committee is an exciting initiative. Region V jurisdictions should try to get their permit technicians involved inviting them to our meetings, training events, etc.

**Announcements**

- Next VBCOA Region V meeting is scheduled for January 17, 2013, to include an all-day 'Wall Bracing' training presentation.
- SERVE Volunteers needed.
- Homes for Our Troops volunteers.
- Contributions Accepted for the Children Being Displaced During the Holidays

**Adjourn**

- Motion to adjourn was presented and passed.