

Virginia Building Code Officials Association

Region V Meeting Minutes

Date: September 20, 2012

- Call to order:** **Gregg Fields, Chairman**, called the meeting to order.
- Quorum:** A quorum was present. There were members present from the following jurisdictions: City of Alexandria, Arlington County, City of Falls Church, City of Fairfax, Fairfax County, Prince William County, Loudoun County and Stafford County.
- Introduction of Guests:** **Gregg Fields, Chairman**, Gregg thanked Paul Abernathy with NEMA for providing our training today on Photovoltaic Systems.
- Gregg announced that joining us for the meeting today was Sean Farrell, presently VBCOA State Sergeant-of-Arms.
- Gregg gave a special thanks to Ela Nowak and the ITT Technical Institute for allowing us into their facility and providing such an accommodating setting for our training.
- Minutes Presentation:** **Charles Black, Secretary**, the minutes from the July meeting were recorded by Vice-Chair Craig Leech, who could not be here today. The July minutes will be voted upon for acceptance at the November 2012 meeting..
- Treasurer's Report:** **Gregg Fields** advised of the following status:
Checking: \$ 14,294.84
Savings: \$ 10,580.36
- Motion to approve the Treasurer's report was made and accepted unanimously.
- Region Chair Reports:** **Gregg Fields, Chairman**, advised that the most important issue for us as a region is to find and select members who will serve as your officers for 2012-2013. As mentioned last month, we have an unusual situation this year as our Treasurer, Robert Carroll, will be retiring and the Vice-Chair, Craig Leech, will be stepping down for personal reasons. I would like to thank Robert and Craig for their consistent participation, support and leadership during my tenure as Chair, so thank you to both of them. Your efforts are very much appreciated as you helped us get through some rough times in trying to keep a volunteer organization viable in a struggling economy. We want to give a sincere thank you to Craig and Robert.
- This leaves us in an unusual situation with three officer positions to fill, however; I believe the nominations have been made and we will hold the elections towards the end of our meeting.
- Gregg advised that Audrey Clark has volunteered to temporarily fill the position of Vice-Chair, if we do not have someone to do so. He thanked Audrey for stepping up and we certainly want to acknowledge all that she already does for us on the Education Committee.
- The Chair advised that several are attending the ICC Final Action Hearings in Portland, Oregon. He advised that Guy Tomberline is seeking to fill the Secretary/Treasurer position on the ICC Board.
- Gregg advised that the VBCOA Annual Conference is being held on October 14-16, 2012, in Fredericksburg. The new Region V Chair will be attending the

Region Chairs meeting and the Board of Directors meeting on Sunday, October 14, 2012. All those attending should register as soon as possible. This enables the conference planners to better prepare for the membership. He advised that there is an ICC Region VII meeting scheduled for Thursday, October 4th from 1p.m. until 5 p.m. and on Friday, October 5th from 8 a.m. until noon.

Gregg presented plaques to Robert Carrol, Craig Leech (could not attend) and Audrey Clark for their contributions to the Region and in recognition for their dedicated service to the region. Congratulations to each of them and a big thank you for all their hard work.

Committee Reports:

Awards Committee: Gregg Fields advised that the state scholarships have been awarded for both the Annual Conference and the ICC Portland Code Hearings. I am happy to say that several folks from our region were awarded partial scholarships. I continue to encourage everyone to apply. The awards committee sent out a call/request for awards. The deadline is October 1, you can get more information on the webpage. You can also go on the VBCOA website to see what categories are awarded. We should nominate someone from our region for these. Please, if you know of anyone who would be worthy of an award, please send in your application.

Building Code Committee: Code Change Cycle for 2012 is under way. DHCD Workgroup III is meeting September 27, 2012. For more information or if you wish to attend, see DHCD's website. Sean Farrell explained and emphasized the importance of VUSBC representation by VBCOA, especially if you are a Chair.

Education Committee: Audrey Clark advised that there has been a schedule established for training for the 2012-2013 year. It will be published on the Region V webpage.

Energy Code: Steve Turchen is handling the workgroup and advised that there are several proposals being considered by DHCD. From there they will be submitted to ICC.

International Residential Code Committee: Again, Workgroup III has several proposals submitted for DHCD considerations.

Legislative Committee: No report.

Property Maintenance Committee: The fall meeting has not been scheduled as of this time.

Plumbing/Mechanical Committee: Shawn Strausbaught from Arlington is preparing for Portland.

Membership Committee: Lorenzo Harris has moved out of the area and the position is vacant as of this time.

Public Information Committee: Gregg Fields is partnering with Joe Baker to revised the state website to allow for each Committee and Region Chair to edit their own page.

Time and Place: Syndee Grace reported to Gregg that the Annual Conference will be October 14-16 at the Fredericksburg Hospitality House.

Nominations: Nominations and Election of the new officers. The nominations presented were: for Secretary – Ken Granata; for Treasurer – Paula Johnson; Vice-Chair - Audrey Clark; and Region Chair – Charlie Black. Gregg then asked if there were any nominations from the floor. The nomination of Steve Higginbotham from the City of Fairfax for the position of Vice-Chair was made by Charlie Black. This nomination was previously discussed with Gregg Fields and Audrey Clark, who were both in favor of releasing Audrey from the additional duties at this time; that she had so

graciously offered to fill in the interim. Thanks again Audrey for all you do. All nominations were voted upon and unanimously accepted. Congratulations to all.

Unfinished Business: Gregg advised that Homes For Our Troops, the latest; the date for Michael Martinez in Loudoun County has been cancelled, and for Nick Thom, they are still looking for land to build upon. There are several other charities being considered. Please send us your suggestions.

New Business: The Permit Technicians Ad Hoc committee is looking for a representative from Region V. Anyone interested in representing our region should let us know. If possible, bring a Permit Tech to the Annual Conference, even if only for a day.

Announcement: The next Region V meeting is scheduled for November 15, 2012. This is the week before Thanksgiving. The training will be on Fire Protection and the instructor is our very own Eric Rice-Johnston from Arlington County.

Paul Abernathy advised that NEMA may be able to help VBCOA in some of their endeavors by training or contributions.

Sean Farrell advised that there are a few vacancies on committees that need to be filled to ensure proper representation from Region V. He added that the PIO newsletter is seeking assistance for their publications. He advised that Legislative Packages that are being prepared for the VUSBC for the 2015 Cycle need to be sent to the Legislative Committee.

Gregg Fields advised that one of the motions to be voted upon at the Annual Conference is the ability to conduct electronic business when possible. All feedback is requested.

Motion to Adjourn: Motion to Adjourn was made and seconded. Vote was unanimous.