



Region V  
**2013 Region of the Year**  
Battlefield Chapter

**MEETING AGENDA**  
**September 18, 2014**

**Call to Order** – Charlie Black, Region V Chair

**Establish Quorum** – (Circle Attendees – Six Jurisdictions or Twenty Members) City of Alexandria, Arlington County, City of Falls Church, City of Fairfax, City of Manassas, Fairfax County, Fauquier County, Loudoun County, Prince William County, Stafford County, Town of Dumfries, Town of Warrenton.

**Introduction and Recognition of Guest(s)** – Thank you Guy Tomberlin and Benjamin Sojka, for the presentation this morning. I would also like to recognize a few others that are important to our organization: DHCD, VBCOA Officials, Neighboring Region Members and Guest(s): Thanks to all of our members and guests for attending today's training and meeting.

**Presentation of Minutes** – If it pleases the membership, we can dispense of the reading of the minutes from the July 17, 2014 meeting. Do we have a motion to dispense with the readings and approve the minutes?

**Treasurer's Report:** Savings: \$ 9,906.07 Checking: \$ 7,972.99  
Do we have a Motion to Accept the Treasurer's Report?

**Chair/Officer Report:**

The VBCOA Board of Directors met July 18, 2014, in Chesterfield. Most of the discussions were centered around the Annual Conference, the strategic plan, the 2015 budget, committee reports and training on the website.

Since our last meeting there has been a considerable amount of training by DHCD on the 2012 Code Change Training to Code Officials. Their schedule included four live training seminars in four separate locations within the state. There will be more training available at live seminars once needs are determined and the Code Change Training will be available on the web.

The VBCOA 2014 Annual Conference was conducted September 7, 8, & 9, 2014, at the Virginia Tech Inn in Blacksburg, VA. Region II hosted the event. The Board of Directors was presented with the 2015 Budget, the updated amendments to the Strategic Plan, and the acceptance of an Honorary Status of one of our longtime and still active members. All were accepted and approved by unanimous vote.

The business meeting conducted on Monday morning, September 8, included the open nominations for the positions of the President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President and Sergeant at Arms. The process included the membership floor nominations, the interviewing process, conducted by the Nominations Committee, the acceptance of the candidates by the BOD, and the actual vote by the members. As a result, Sean Farrell was elected President, John Walsh was elected 1<sup>st</sup> Vice President, David Beahm was elected 2<sup>nd</sup> Vice President, and Gregg Fields was elected Sergeant at Arms. It is noteworthy to advise that two of the Executive Board Officers for the State of Virginia are past Chairs for Region V.

**Committee Reports:**

**Awards and Resolutions** – Gregg Fields, Chair – A report was submitted which listed all members receiving scholarships to attend the various ICC and VBCOA Conferences within the past year, and for the upcoming Green Code Hearings in Fort Lauderdale, Florida. Gregg also announced that Region III was awarded the Region of the Year Award. The report included an update on the Webpage Initiatives and present capabilities.

**International Building Code** – No report received.

**Education Committee** – Charlie Black, Chair. The report presented at the Annual Conference will be read to the meeting attendees.

**Energy Committee** – Steve Turchen – No report received.

**IRC Committee** – No report received.

**Legislative Committee** – Charlie Black – There was a conference call on September 15, 2014. It was concerning two items revolving around small jurisdictions of less than 3500 population and a requirement for the larger jurisdiction to enforce the USBC for them, if they decide not to, or cannot do it themselves.

**PMG Committee** – Shawn Strausbaugh – Chair and Region V representative. Shawn has sent a report. It is available for your viewing. It is rather lengthy and detailed.

**Property Maintenance Committee** – No meeting has been conducted as it is the end of the quarter. It is my understanding that a new Chair or two has been selected and confirmation is pending.

**Public Information** – Chair Gregg Fields – The new VBCOA Website is up and running. Some issues have surfaced and are being addressed. Please go to it and try it out.

**Time and Place Committee** – Sergeant at Arms, David Beahm is the leader of this committee.

**Nominations Committee** – Past-President Jim Collins. In Jim's absence at the conference I sat in as a participant interviewing with other key personnel to interview all candidates for the Executive Board. Those selections were then presented to the existing Executive Board for confirmation and further voting by the membership.

**Permit Technician Committee** – Mary Huffman and Linda Nesselrodt have resigned due to unrelated matters. We wish to thank them for their outstanding efforts and dedication to get this committee underway and operational. The new Co-Chairs are Debra McMahan, Chief Permit Tech in Fairfax County, and Gwen Hancock-Woods, Permit Admin Manager for Arlington County.

**Unfinished Business:**

1. Region V is continuing to search for future leaders for our organization.
2. The Annual Conference is over. DHCD has scheduled classes **and** provided Code Change Training to many code officials who were not afforded the opportunity to attend the **Joint** Conference in April.

**New Business:** Region V will be providing 2012 Code Change Training to the private sector in late November and early December. Any code officials that have not received the training should advise their supervisors, who in turn, can arrange for the training.

**Adjourn:** Do we have a motion to adjourn?