

**VBCOA REGION VII  
MINUTES  
April 16, 2014**

**ATTENDEES:**

G. David Selph	Middlesex Co.
Jamie Wilks	Mathews County
Jeter Lee Reamy	King & Queen Co
Steve Daum	Lancaster County
Clarence Jackson	New Kent County
Dean Simmons	Town of West Point
Paul Koll	Gloucester County
Tom Hodges	Gloucester County
Richard Bartell	Hanover County
Valrae Negley	DHCD
Matt Westheimer	City of Williamsburg
Brad Hudson	King George County

**CALL TO ORDER:**

Chairman Clarence Jackson called the meeting to order at 10:00 am.

**APPROVAL OF AGENDA:**

The agenda was approved as presented

**APPROVAL OF MINUTES:**

Minutes of the March 2014 meeting were approved as written.

**PRESENTATION:**

NONE

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

- Received check for \$2000 from DHCD to be earmarked for training
- Matt Westheimer was present to discuss his candidacy for VBCOA Sergeant-at-Arms.
- Dean Simmons is leaving West Point to take a job in James City County.
- Steve Daum will be working with Paul Koll to develop a contractor training program for the Region.

**COMMITTEE REPORTS**

- Clarence Jackson distributed copies of written reports for the VBCOA FY14-15 Budget, and from the Property Maintenance Committee, from the BHCD, Membership Committee, from VBCOA-VPMIA Board, from the Permit Tech ad-hoc Committee and VBCOA Education Committee.

**GENERAL DISCUSSION TOPICS INCLUDED:**

- Per Richard Bartell, shipping containers are not subject to the Building Code, unless they are used as construction material.
- Right of property entry applies only to the 'mail mans route' (i.e. to the front door). If in doubt, get a warrant.
- Valrea discussed several issues concerning manufactured and modular homes.
- Valrea stated there will be 4 sites within the state providing code change training. All training will available on-line.
- Everyone should update their user profile for the Knowledge Center.

There being no further business, the meeting was adjourned at 11:40 am.

**NEXT MEETING DATE, PLACE and TIME**

The next meeting is scheduled for 10:00 a.m. May 21, 2014 at Cooke's Corner Office Complex, 2911 General Puller Highway.

David Selph, Secretary/Treasurer  
Clarence Jackson, Chairman