



VIRGINIA BUILDING & CODE OFFICIALS ASSOCIATION

TO: VBCOA Members
FROM: Vernell Woods, VBCOA President
RE: 2012 VBCOA Annual School and Conference
DATE: June 28, 2012

VBCOA's 84th Annual School and Conference will be held October 14-16, 2012 at the Fredericksburg Hospitality House & Conference Center 2801 Plank Rd, Fredericksburg, VA. Complete information on the conference is attached and is posted on VBCOA's web site at www.vbcoa.org.

Hotel reservations. There are two ways to reserve a hotel room at the Fredericksburg Hospitality House & Conference Center. You can use the on-line reservation process by going to VBCOA's personalized web page:

https://reservations.ihotelier.com/crs/g_reservation.cfm?groupID=679593&hotelID=15003
<http://booking.ihotelier.com/istay/istay.jsp?groupID=679593&hotelID=15003>. Alternatively, you can call 1-540-786-8321 between the hours of 8:30 a.m. to 5 p.m. Monday through Friday. The room rate is \$88.00 plus taxes. The deadline for room reservations is **Sept. 25, 2012**; the conference room rate may not be available after that. The hotel's web site is <http://fredericksburghos-px.trvlclick.com/>.

Conference registration. There are two ways to register: On-line at www.vbcoa.org (credit cards accepted), or by check payable to VBCOA and mailed with this completed form to Sherall Dementi, VBCOA, P. O. Box 12164, Richmond, VA 23241. A purchase order may be given in order to allow your registration to be processed without waiting for the check. Cancellation policy: Registrations will be refunded if cancellation is received by Oct. 9.

I hope you can attend the conference. Please let me know if you have any questions, or get in touch with Sherall Dementi at sdementi@vml.org; 804-649-8471 or Mary Jo Fields at mfields@vml.org; 804-523-8524.

Attached are the preliminary training program, conference registration form, exhibit information, nomination form for 2012-2013 VBCOA officers and 2012-2013 committee chairs, and awards nomination information.