Approved 06.05.2026

VBCOA Board of Directors
March 22, 2026
Hotel 24 S, Staunton, Virginia

President Jason Laws called the meeting to order at 1:03 p.m.
Seargeant at Arms Nathan Young led the board in the pledge of allegiance.
Executive Director, Sandra Harrington, conducted a roll call of voting members.

Voting Members Present

Jason Laws, President
Kyle Kratzer, 1st Vice President
Dennis Hart, 2nd Vice President
Nathan Young, Seargeant at Arms
Jason Hamm, Region I
Mark Bowles, Region II
Mark Graver, Region III
Mackenzie Tate, Region IV
Matthew Hawkes, Region V
David Dunivan, Region VI
Quentin Mascari, Region VII
Lee Ostheller, Region VIII
Jenna Goodman, Education
DeAnthony Pearce, Energy
Dan Willham, IBC
Rick Adams, IRC
Ron Clements, Legislative
David Smithgall, Membership
Amanda Spittle, Permit Tech Committee
Earl Weaver, PMC
Tom Coghill, PIO
Kenny Hackworth, EBCC

Ad Hoc Ex Officio and others present

Nicole Allen, Allen-Norris Permits
David Alley, City of Richmond
Jason Bassett, City of Hampton
David Biederman, Mathews County
Shamara Boon, City of Newport News
Steve Bowman, Town of Hillsville
Jeff Brown, DHCD
James Bruccoleri, Wildan Engineering
Johnathan Crosy, Greene County
Sabrina Crutchfield, Mecklenburg County
Flave Davis, Town of Marion
Robbie Dawson, NFPA
Mike Dellinger, ADTAC
Carl Everhart, Chesterfield County
Kemper Elder, Webmaster
Rajan Engh, DHCD
Sandy Harrington, Executive Director
Mahogany Harris, WICED/Student
Charles D. Haynes, Town of Chilhowie
Farrah Henderson, City of Richmond
Ryan Hilt, City of Fairfax
Henry Hollander, City of Alexandria
Eli Jackson, Mecklenburg County
Gary Jackson, Tazewell County
David Kidd, George Mason University
Laura Kirkpatrick, James City County
Travis Luter, DHCD
Giselle Manotas Rojas, City of Fairfax
Charles Meade, IBTS
Robbie Midgette, Prince William County
Nancy Morgan, City of Roanoke
Allen Moseley, Albemarle County
Brennen Ogletree, City of Chesapeake
Steve Orlowski, American Wood Council
Leighton Proctor, City of Alexandria
Timothy Richardson, Tazewell County
James Riddel, Rockingham County
Dora Sheler, Greene County
Joshua Simmons, Highland County
Avi Smith Rose, ICC
Otis Vaughan, Pittsylvania County
Eric Woolford, Greene County
David Wolfe Kent, Chesterfield County
Tamra Yanez, James City County
Robert Morgan Yates, Roanoke County
William Yeager, Montgomery County

Approved 06.05.2026

Approval of Minutes
Kyle Kratzer made a motion to approve the minutes of the January 23, 2026, VBCOA Board meeting, seconded by Dennis Hart, the motion was unanimously approved.

Presidents Report
President Laws submitted a written report

REGION CHAIRS
Kyle Kratzer reported the Region Chairs met earlier in the day to work on the FY 27 Budget and invited the region chairs to share their activities in the regions.

Region I
Jason Hamm submitted a written report

Region II
Mark Bowles submitted a written report

Region III
Mark Graver submitted a written report

Region IV
Mackenzie Tate submitted a written report

Region V
Matthew Hawkes submitted a written report

Region VI
David Dunivan submitted a written report

Region VII
Quentin Mascari submitted a written report

Region VIII
Lee Ostheller submitted a written report

TIME AND PLACE
Dennis Hart submitted a written report

Past President
Past President Michelle Coward was not present but submitted a written report

Approved 06.05.2026

Association Business

Unfinished Business

DPOR Nomination
Past President Michelle Coward was not present but submitted a report. Jenna Goodman reported on behalf of the Nominations Committee to recommend Eddie Harris, Building Official, County of Mecklenburg, seconded by Dan Willham, and unanimously approved.

New Business

Honorary Membership
President Laws received a recommendation to make Joel Andrus an Honorary member. Motion to approve Joel Andrus as a VBCOA Honorary Member by Dan Willham, seconded by Ron Clements and unanimously approved.

AWARDS AND RESOLUTION
Patrick Hughes provided a written report

EDUCATION
Jenna Goodman provided a written report

ENERGY
DeAnthony Pierce submitted a written report

INTERNATIONAL BUILDING CODE
Dan Wilham submitted a written report

INTERNATIONAL RESIDENTIAL CODE
Rick Adams submitted a written report

LEGISTLATIVE
Ron Clements submitted a written report and indicated that he and Joel Andrus would go over the legislative updates at the membership meeting on Monday March 23, 2026.

MEMBERSHIP
David Smithgall has been appointed as the new Membership Chair

PERMIT TECHNICIANS
Amanda Spittle submitted a written report

PLUMBING/MECHANICAL CODE
Dennis Hart submitted a written report

PROPERTY MAINTENANCE
Earl Weaver submitted a written report.

Approved 06.05.2026

PUBLIC INFORMATION
Tom Coghill submitted a written report

EXISTING BUILDING CODE COMMITTEE
Kenny Hackworth was present, no written report was submitted.

AD HOC ADMINISTRATIVE
No report

AD HOC FIRE CODE
James Moss submitted a written report

AD HOC TECHNICAL TRAINING AND OUTREACH PROGRAM
Kyle Kratzer did not submit a written report and indicated there was nothing to report

AD HOC VIRGINIA CODE EDUCATION CONFERENCE (VCEC)
No report

AD HOC 100th Anniversary Committee
Dennis Hart submitted a written report

Webmaster
Kemper Elder submitted a written report

ADTAC
Michael Dellinger submitted a written report

BCAAC
Kris Bridges submitted a written report

DHCD
Jeff Brown submitted a written report

DPOR
No report

Director of Regulatory Compliance
Jenna Goodman submitted a written report

International Code Council (ICC)
Avi Smith-Rose submitted ICC Government Relations Updates and Ron Clements also provided ICC updates.

TRB
Eric Mays and James Moss submitted a written report

Approved 06.05.2026

ICC REGION VII
Kyle Kratzer did not submit a report.

VFPA
No report was submitted. Robbie Dawson from NFPA provided some updates.

VIAEI
Corian Carney submitted a written report

VPMIA
Chris Hickey was not present and indicated via email that VPMIA had no report.

WICED
Farrah Henderson provided a written report

Kyle Kratzer made a motion to adjourn, seconded by Dennis Hart. Jason Laws adjourned the meeting at 3:22 p.m.