

**VBCOA Board Meeting  
September 12, 2021  
Virginia Beach  
Marriott**

President James Moss called the meeting to order at 1:10 pm

John Broughton led the pledge of allegiance.

A roll call of voting members present was conducted by Executive Director Sandra Harrington and a quorum was established.

**Roll call**

James Moss, President  
Matt Westheimer, 2st Vice President  
Mike Eutsey, 2<sup>nd</sup> Vice President  
John Broughton, Sergeant at arms  
Pete Mensinger, Imm. Past President  
Terry Atwell, Region I  
David Beahm, Region III  
Gary Fisher, Region IV  
Jenna Goodman, Region V  
Richard Gordon, Region VII  
Patrick Hughes, Awards and Resolutions  
Christina Jackson, Education, TRB, WICED  
Rick Statzer, Energy  
Dan Willham, IBC  
Richard Moore, IRC  
Ron Clements, Legislative  
Michelle Coward, Membership  
Earl Weaver, Property Maintenance  
Tom Coghill, PIO  
Sandy Harrington, Exec Director

**Ad hoc Ex Officio and others**

Lisa Berger, ICC  
Kris Bridges, ICC  
Jeff Brown, DHCD  
Michael Dellinger, ADTAC  
Gregg Fields, Administrative  
Mekonnen Gebresillasiie, Fairfax  
Paul Hancher, IBST  
Brian Hilderbrand, DHCD  
Sandi Morris, DHCD  
Otis Vaughan, Halifax

President Moss asked if there were any additions for the agenda and the minutes, Pete Mensinger motion to accepted minutes revised, as amended, seconded by Gary Fisher. The motion was unanimously approved.

### **Presidents Report**

President Moss submitted a report, additionally he thanked everyone for their support over the last 2 years as we all endured the pandemic.

### **Region Chairs**

Matt Westheimer invited Region Chairs to provide a verbal report, none did; written reports for some regions were submitted.

#### **Region I**

Terry Atwell was present, did not submit a report.

#### **Region II**

Morgan Yates submitted a written report but was not present

#### **Region III**

David Beahm was present, has nothing to report.

#### **Region IV**

Gary Fisher was present and submitted a written report.

#### **Region V**

Jenna Goodman was present, no report was submitted.

#### **Region VI**

Jason Laws submitted a report but was not present.

#### **Region VII**

Richard Gordon was present and provided a written report.

#### **Region VIII**

No one was present and no report was submitted.

### **Time and Place**

Mike Eutsey provided a written report.

### **Past Presidents**

Pete Mensinger provided a report as an addition to the Board packet and approved job description for the IPP, which he read. Sandy Harrington sent the additional reports via email to Board members.

### **Nominations Committee**

Pete Mensinger provided a report as an addition to the Board packet (emailed by Sandy Harrington as an addition to the Board packet to board members). Additionally, he stated the Nominations Committee had concluded their interviews and would provide the Nominations Committee report at the Annual Business Meeting on September 13, 2021.

### **Association Business**

### **ICC Requests for Letters of Support**

President Moss stated the issue of ICC Candidate requests for endorsements was addressed at the

June 11, 2021, VBCOA Board meeting at which time it was agreed to endorse Cindy Davis for ICC President and Kris Bridges for his second term as the Section E Director. The remaining candidates the Board agreed to wait for ICC Region VII to evaluate the request and follow the recommendations which was to support the following candidates:

Stuart Tom Sec/Treas.

Donny Phipps Sec/Treas.

Randy Metz Section A Director

Jack Applegate Section A Director

Jack Applegate Director at Large

Benjamin Breadmore Director at Large we did not support him for Section E because Past President Bridges is also running for his second term.

Jim Sayers Director at Large

Davis Spencer Director at Large

This action only supports them moving to the nominations committee.

ICC Region VII endorsed Michael Wich for Vice President

President Moss indicated all support letters had been forwarded to the ICC Nominations Committee.

### **Honorary Membership**

President Moss indicated he had received requests for the following members for consideration for Honorary Membership.

Michael Redifer: Mr. Redifer retired from the City of Newport News in February 2021 but wishes to remain active in VBCOA to offer support and advice in whatever capacity deemed appropriate by the Board of Directors.

Steve Shapiro: Mr. Steve Shapiro, has retired as Building Official for Hampton on July, 2021. While he is retiring, he still wishes to be involved in VBCOA and offer support and advice in whatever capacity he can best be of service.

Mike Eutsey stated that he had send a request to the President for Honorary Membership however it was 3 days late. He asked that the rules be suspended to allow for consideration of this member. Matt Westheimer made a motion, seconded by John Broughton, that item 1, in the Criteria for Designation of Honorary Membership, pursuant to item 6; seconded by John Broughton. Mike Eutsey stated the member is Randy Pearce who retired earlier this year and has been a valuable member not only to VBCOA but also VPMIA and VFPA. Randy made sure that VBCOA was kept abreast of what was happening with our sister organizations and was always a willing participant when asked. Matt Westheimer made a motion, seconded by Christina Jackson to accept the honorary membership for Randy Pearce, unanimously approved.

### **Committees and Other Reports**

#### **Awards and Resolutions**

Patrick Hughes submitted a written report.

### **Education Committee**

Christina Jackson submitted a written report. Additionally, Christina stated VBCOA has an additional ICC voucher and will be using this to offer Permit Technicians training in November. She also reminded the Board, if they are going to conduct NRS training to get with her for the training materials and that 50% is supposed to go to the VBCOA if they charge a fee for the training.

### **Energy Conservation**

Rick Statzer present, nothing to report

### **International Building Code**

Dan Willham submitted a report and was present. He also requested that Region Chairs make sure the IBC Rep for their region is up to date.

### **International Residential Code**

Jason Laws provided a report. Richard Moore was present and stated they are beginning to sketch out future proposed code changes.

### **Legislation**

Ron Clements will provide a report at the Annual Meeting on Monday September 13.

### **Membership**

Michelle Coward submitted a written report.

### **Permit Technicians**

No one was present, no report submitted.

### **Plumbing/Mechanical Code**

No one was present and no report submitted.

### **Property Maintenance**

Earl Weaver was present, no report submitted.

### **Public Information**

Tom Coghill said keep sending thanks for the newsletter, thanked President Moss for his work on the newsletters that had gone out over the past 2 years.

### **Existing Building Code Committee**

Allison Cook was not present and did not submit a report

### **Ad Hoc Administrative**

Gregg Fields submitted a written report.

### **Ad hoc High School Technical Training Program**

No one present, no report submitted.

### **Ad hoc Fire Code**

James Moss stated the ad hoc fire code committee is preparing for the next code cycle and will begin meeting soon.

### **Ad hoc Military Families Career**

David Beahm was present and stated there was nothing to report since the last meeting.

### **Ad hoc VCEC**

Gregg Fields stated the last meeting was in December 2020 and a decision to wait for this event to be held at a future date, due to COVID concerns.

### **Web Master**

No report submitted

### **BCAAC**

Matt Westheimer reported there has not been a meeting of the BCAAC since the last VBCOA Board of Directors meeting. Sandi Morris indicated there would be a meeting scheduled in the near future.

### **Regulatory Compliance**

Sean Farrell was not present and did not submit a report.

### **DPOR**

Vernell Woods was present and stated nothing to report at this time.

### **TRB**

Rick Witt not present, submitted a written report

### **ICC**

Kris Bridges asked if anyone had any questions about upcoming ICC By-law changes. Bridges reminded the Board the deadline for the Emory R Rodgers ICC Scholarship is December 1, 2021 and wanted to make sure there were some candidates from Virginia, since he was from Virginia. Bridges also reported that the Military Families is now under ICC Safety 2.0 and some updates should be coming out soon.

Lisa Berger stated that the HTTSP and Military Families new contact is Bill Nash and everything else for Government Relations will go thru Madi Dominescy.

Berger mentioned the BRIC grant, explaining this was funds set aside for capacity building – DHCD was awarded grant for the When Disaster Strikes Institute and development of State Disaster Response Network and noted that building department accreditation is also eligible at the jurisdiction level, since the sub-applicants must be governmental entities.

Berger indicated there will be a second round of FEMA BRIC funds offering double the money for code adoptions and code activities thru the FEMA Building Resilient Infrastructure and Communities (BRIC) program. This is an opportunity for jurisdictions to submit applications for programs and services to improve their code adoption, enforcement, and operations. Application deadline is January 28, 2022 – Berger noted that local governments must apply through their states and many states have fixed sub-application deadlines that precede the FEMA application deadline. She advised all to contact the State Hazard Mitigation Officer (SHMO) to confirm.

A Code Council webinar on FY2021 BRIC funding opportunities will be forthcoming. Additionally, FEMA webinars on BRIC can be accessed [here](#). And contact us, [advocacy@iccsafe.org](mailto:advocacy@iccsafe.org) with any questions. (\*\*or contact Lisa Berger [lberger@iccsafe.org](mailto:lberger@iccsafe.org) directly.)

Building safety organizations from around the country and experts in the building safety community gathered last week in West Palm Beach, Florida, to discuss how communities monitor the safety of existing buildings, what guidance exists for building owners, and how future catastrophic events can be avoided. The panel discussion — “Ensuring the Safety of Existing Buildings” — was hosted by the Building Officials Association of Florida and sponsored by the Building Owners and Managers Association International, the International Code Council, and the National Institute of Building Sciences. Experts from an array of backgrounds (including code enforcement, building, construction, design and real estate)

This edition of ICC GR’s Chapter Monthly Update includes an draft letter you can customize and use to request American Rescue Plan (ARP) funding to assist your department in increasing its remote work capabilities. The letter covers **electronic permitting, plan review, remote virtual inspections, and online access to codes and standards**. It’s downloadable from our [Coronavirus Response Center page](#). We hope this can help reduce barriers to take advantage of these resources. The ARP funding is a great opportunity for communities to get the federal government to fully fund Muncipity, Inspected, Digital Codes Premium and other important virtual tools.

### **DHCD**

Sandi Morris and Jeff Brown thanked the DHCD staff and VBCOA for supporting and for their work on the Building Code Academy. This will remain virtual in 2021, 2022 will offer a mixed schedule, virtual or in-person. There will not be a hybrid offering.

The Code Academy needs instructors. The Academy has been impacted by enormous retirements, lack of locality support and also the knowledge transfer to younger instructors. There is a desperate need for locality support and instructors.

They are working on a new train the trainer program. As a reminder, the code books went out. Localities should have received them, if they haven’t, make sure they have the online subscription.

Code change training will have the last in person class in October. In addition, online self-paced is on the learning center. DHCD will send out staffing reports as to the staff compliance with covid code change.

There has been turn over in staff, Kelly and Danielle have left the Code Academy.

Jeff Brown thanked and congratulated Mike Dellinger on his appointment to the ADTAC and meetings should start up soon. BRIC and VDEM are seeing the benefit of putting resources into the code, starting to meet with them regularly, put on the hazard mitigation plan (invited to participate in meetings going forward)

Gregg Fields asked if there were any inquiries about code changes related to the building code (re Florida). He is starting a workgroup on evaluating existing structures.

Kris Bridges said we should wait for the NIST report because sometimes that will trigger code changes; Lisa Berger indicated that the ICC and property maintenance are trying to get ahead of this and will be on the look out for (ICC – NIST) changes. There will be follow up in October and more information about this next week at the ICC Conference.

David Beahm said ICC sent out a survey and are there any results. Lisa Berger said it was sent out to localities that needed to adopt the property maintenance code.

#### **ADTAC**

Casey Littlefield submitted a written report.

#### **VFPA**

Ernie Little submitted a report.

#### **VPMIA**

David Beahm commented on the spring virtual conference with forward movement looking to do a virtual conference in the fall. It is the desire of the board is to continue to do the virtual until there is more stability with the virus.

#### **TRB**

The nominations committee is seeking a replacement for the VBCOA state representative for the State Technical Review Board. This seat was given up by Rick Witt who resigned his seat

#### **WICED**

Christina Jackson participated in WICED build event in Pittsburgh, Saturday, September 18.

#### **State Fire Marshalls Office**

No one was present, no report was submitted

A motion was made and seconded to adjourn the meeting.