

**VBCOA Board Meeting
July 27, 2020
Electronic Meeting**

President James Moss called the meeting to order at 9:00 a.m.

John Broughton led the pledge of allegiance.

A roll call of voting members present was conducted by Executive Director Sandra Harrington

Roll call

James Moss, President
Matt Westheimer, 1st Vice President
Mike Eutsey, 2nd Vice President
John Broughton, Sergeant at arms
Pete Mensinger, Immediate Past President
Terry Atwell, Region I
Morgan Yates, Region II
David Beahm, Region III
Bob Orr, Region IV
Kyle Kratzer, Region V
Jason Laws, Region VI
Richard Gordon, Region VII
Patrick Hughes, Awards and Resolutions
Christina Jackson, Education
Rick Statzer, Energy
Dan Willham, IBC
Richard Moore, IRC
Ron Clements, Legislative
Michelle Coward, Membership
Richard Grace, PMG
Earl Weaver, Prop. Maintenance
Tom Coghill, Public Information
Allison Cook, Existing Build
Sandy Harrington, Exec Director

Ad hoc Ex Officio and others

Lisa Berger, ICC
Jeff Brown, DHCD
Cindy Davis, ICC
Sean Farrell, Admin, DRC
Gregg Fields, Admin, VCEC
Sandi Morris, DHCD
Rick Witt, Fire Code, TRB, VPMIA

President Moss asked for a motion to approve the agenda,

There was a motion to approve the minutes of the May 18, 2020 Board of Directors meeting. Sean Farrell asked that the first sentence to the Ad Hoc Administrative Committee report be stricken, he then made a motion to approve the May 18, 2020 minutes, as amended, seconded by Matt Westheimer. The motion was unanimously approved.

Presidents Report

President Moss stated due to the pandemic, there was not much to report at this time.

Region Chairs

First Vice President Matt Westheimer asked the Region Chairs to report.

Region Chairs

Region 1-Terry Atwell submitted a written report.

Region 2-Morgan Yates submitted a written report

Region 3-David Beahm submitted a written report

Region 4-Bob Orr submitted a written report

Region 5-Kyle Kratzer submitted a written report

Region 6-Jason Laws submitted a written report

Region 7-Richard Gordon submitted a written report

Region 8- Kimberly Wingate-Harrell (not present) submitted a written report

Time & Place

Mike Eutsey and John Broughton submitted a written report

Past Presidents

Immediate Past President Pete Mensinger submitted a written report

Nominations

Immediate Past President Pete Mensinger submitted a written report

New Business

Possible new Ad Hoc Committee to develop best practices guide. President Moss indicated that Tom Coghill had suggested it might be good to prepare some sort of best practices guide, how to operate departments virtually during a crisis. There was discussion and agreement that there did not need to be a new committee formed but that Tom Coghill, President Moss, Allison Cook would work on this issue and report back to the Board. Cindy Davis indicated after the code update, could also facilitate a meeting with VOSHA.

Committees and Other Reports

Awards and Resolutions

Patrick Hughes and Mike Williams submitted a written report

Education

Christina Jackson submitted a written report

Energy Conservation

Rick Statzer submitted a written report

International Building Code

Dan Willham submitted a written report

International Residential Code

Richard Moore nothing to report

Legislation

Ron Clements submitted a written report

Membership

Michelle Coward submitted a written report and stated that the VBCOA 2021 Membership drive would begin November 1, unless there were further direction from the BOD.

Permit Technicians

No report was submitted. Debra McMahon was unable to attend.

Plumbing/Mechanical Code

Richard Grace submitted a written report

Property Maintenance

Earl Weaver indicated the PM has not met due to the pandemic.

Public Information

Tom Coghill thanked Randy Pearce for all the items he has been sending him. Tom indicated he needs help with the newsletter.

Existing Building Code Committee

Allison Cook reported on the activities of the Repairs, Alterations, and Additions for the Energy Code

Ad Hoc Administrative

Sean Farrell submitted a report as an addition to the Board package.

Mr. Farrell asked for additional direction on the Accessory Dwelling Units from the Board. Cindy Davis discussed possibly legislative route (costs, rental, affordability) and asked for support.

Ad hoc High School Technical Training Program

Kyle Kratzer reported that VPMIA possibly will be developing a virtual training to offer to High School students at no cost.

Ad hoc Fire Code

Sean Farrell and President Moss reported that the Fire Services Board was moving in a positive direction to work on a consensus agreement and need to now review chapters 1 – 10.

Ad hoc Military Families Career

David Beahm submitted a written report

Ad hoc VCEC

David Beahm and Gregg Fields submitted a written report

Web Master

Brian Jessee submitted a written report

BCAAC

Matt Westheimer reported that Cindy Davis has reviewed certification standards and supports the changes, consensus was to stay the same. Removal of CEU requirement failed.

Director or Regulatory Compliance

Sean Farrell submitted a report as an addition to the Board packet

DPOR

Michael Redifer submitted a written report

TRB

Rick Witt reported there were 2 meetings held virtually. Rick indicated he needed to recuse himself due to a conflict from one of the cases. Next TRB will be in September. Christina Jackson provided some information on one of the cases. Sean Farrell stated he was not aware that the TRB could not render an interpretation when involved with an appeal.

ICC Region 7

David Beahm indicated there was a scheduled meeting August 27, in Hagerstown, but not sure who to contact to determine if meeting was still being held, in person, as scheduled.

ICC

Cindy Davis submitted the ICC report, additionally, wanted to congratulate Ron Clements as the recipient of the Emory Rodgers ICC Scholarship.

DHCD

Jeff Brown submitted a written report

VFPA

Ernie Little submitted a written report

VPMIA

Richard Grace submitted a written report

WICED

Christina Jackson submitted a written report

Motion to adjourn by John Broughton, seconded by Pete Mensinger and unanimously approved at 10:38 a.m.