



MEETING MINUTES
WEDNESDAY June 17th, 2020 AT 10:00 am

The June 2020 meeting was called to order by Region Chair Richard Gordon at 10AM. The meeting was held via Zoom and the members in attendance were documented via Zoom chat. In Old Business, the Education Committee position has been filled by Mr. J.D. Duvall of Hanover County. His contact information has been provided to the committee co-chairs. Travis Luter from DHCD provided an update on the state code development process as part of his report (attached).

Don Brewster led a discussion regarding courtesy inspections for setting meters and reconnecting power and indicated that Dominion Energy was requiring these inspections. Some localities have been performing these inspections with permission from the building owner, but many localities will not perform the inspection without a permit/work performed. Discussed the option of clearly documenting what is being certified with the inspection. Several members voiced concerns that they would be incurring liability for concealed construction or other defects not specifically inspected. The group did not reach a consensus on a procedure for these cases. Richard Gordon discussed a related issue involving utilities requiring an affidavit from the locality for farm exempt structures. Other members are not encountering this.

The group discussed classification of rooms and spaces on plans, in particular flex spaces and bonus rooms in residential and whether these rooms should be considered bedrooms if equipped with a closet or other features that would indicate that use. In general, the group agreed that the indicated purpose of the space on the plans will dictate how the plan is reviewed and structure is inspected. If a different purpose was identified during inspections, the applicant would be responsible for ensuring conformance with the code requirements for that use.

A training program on treated manufactured lumber products and their application was provided by Brian Johnson et al from Eastern Engineered Wood Products and Pacific Woodtech Engineered Wood.

The meeting was adjourned at 11:15AM.

Ernest Sadler	Lancaster County
Randy Logan	Lancaster County
Harold Stills	Hanover County
Richard Gordon	Hanover County
Travis Luter	DHCD.
Alwyn W. "Wyn" Davis Jr. CBO	Essex Co.
Paul Koll	Gloucester County
Steven W. Verlander	Essex Co. Building Inspector
HEATHER AHRENS	GLOUCESTER COUNTY

Bill Riter
Paul Messplay
Don Brewster

County of Gloucester
DHCD
Gloucester County

DHCD Report (Updated 6-15-20)

- Sarah Foote joined the State Building Codes Office as the administrative assistant for the Division of Building and Fire Regulations. Sarah joins DHCD from St. Paul's Episcopal Church, and worked previously with Community Lodgings and Northern Virginia Community College. Her background includes development, fundraising, marketing, administrative and executive assistance, and communications.
- Florin Moldovan joined the State Building Codes Office and will be working on the Industrialized Building and Manufactured Housing programs. Florin comes to us from Spotsylvania County where he worked as a Commercial Plan Reviewer. He is a Master Code Professional and brings with him several years of code experience and a multitude of certifications.

SBCO Report

- The 2018 code update process has been paused to allow everyone to focus their attention elsewhere over the next several weeks. All previously scheduled regular workgroup meetings have been postponed.
 - **The public hearing on the proposed phase regulations that had been postponed until May 2020 has now been postponed until June 26th, 2020**
 - **The public comment period on the proposed regulation has also been extended until June 26th, 2020**
 - **The new deadline for submitting proposals for the 2018 code cycle has been extended to July 3rd.**
- The schedules for both the workgroup meetings and the final phase process are posted on [cdpVA](#)
 - **Schedule:**
 - **Workgroup 1** (administrative provisions of the VCC, VMC, VEBC, and SFPC regs; VADR/ADTAC regs; VCS/BCAAC; IBSR; MHSR Related Laws, Manufactured Housing Licensing and Transaction Recovery Fund Regs; and other state agencies' regs for functional design)
 - **Meeting Date: June 23rd, 2020**
 - **Submission Deadline: Noon on June 15th**
 - **Workgroup 2** (technical provisions of the VCC, VMC, VEBC, and SFPC, IBC, IFC, IEBC, and IPMC, and other model codes)
 - **First Meeting: June 30th, 2020**
 - **Submission Deadline: Close of Business on June 19th**
 - **Second Meeting: July 1st, 2020**
 - **Submission Deadline: Close of Business on June 19th**
 - **Workgroup 3** (Residential provisions of the VCC, including IRC model codes, trades, and energy provisions)
 - **Meeting Date: July 15th, 2020**
 - **Submission Deadline: Close of Business on July 3rd**
 - **Workgroup 4** (Technical provisions of the VCC, including IPC, IMC, IFGC, and NEC)
 - **Meeting Date: July 22nd, 2020**
 - **Submission Deadline: Close of Business on July 3rd**

- Additional Virtual Certification and Continuing Education courses will be added based on course demand and other factors. We will be doing our best to ensure that your path to certification is as minimally impacted as possible.
- Please check the message board on the homepage of the Code Academy's Online Registration System regularly for updates and newly added courses.
- **Before registering for any course**, please take a moment to make sure your contact info and supervisor's contact info is correct in the Online Registration System. This ensures that registration and certification approval requests go to the right person, and helps avoid registration and certification delays.

Mandatory Building Science and Residential Energy Code Enforcement Training (Mandatory for persons holding any of the following DHCD certifications: Building Official, Residential Building Inspector, Residential Mechanical Inspector, Combination Residential Inspector, and Residential Plans Examiner)

- Many Certification holders have already completed this training in-person or via Webinar. If you have taken the live or webinar version, you DO NOT need to also complete the online course.
- The 4-hour self-paced online course is now available through the VA Learning Center (Google "VA Learning Center").
- The exact title of the course is "Building Science and Residential Energy Efficiency"
- You'll earn 4 hours of DHCD Continuing Education if you haven't already completed the in-person or webinar version.
- For Learning Center access instructions, visit the DHCD webpage at dhcd.virginia.gov > codes > Online Training (in the orange Code Academy section) or <https://www.dhcd.virginia.gov/vbca-online-training>
- The deadline for completion is in approximately 6 months - December 15, 2020

Other Continuing Education Details and Reminders

- Due to the cancelation of our CE courses and most other in-person events that provide Continuing Education hours, DHCD has extended the May 1, 2020 CE deadline to AUGUST 1, 2020.
- When submitting online, you will now see two options for 2020:
 - **May 1, 2020 Continuing Education Requirement (all hours earned 5/1/18 through 5/31/20) 16 hours due for last names A - M.** Use this option when submitting only hours from Training events dated May 1, 2018 through May 31, 2020 (even if submitting after 5/31/20). If including any hours earned 6/1/2020 through 8/1/2020, please use the "May 1, 2020 Continuing Education Requirement COVID19 EXTENSION" option
 - **May 1, 2020 Continuing Education Requirement COVID19 EXTENSION (hours earned 6/1/20 through 8/1/20) 16 hours due for last names A - M with COVID-18 Extension.** Use when including ANY hours from Training events dated June 1, 2020 through August 1, 2020.
 - This is to help the Academy track those who took advantage of the 2020 extension when it comes time to process CE applications for 2022.

- IF submitting via mail or email, we will choose the appropriate option for you when processing your Continuing Education
- The online application now includes multiple upload fields for separate Continuing Education Documents. Up to 4 separate documents can now be uploaded with your submission (in addition to the required form)
- For help with Continuing Education questions, instructions, and forms, refer to the Resources section of the DHCD Continuing Education webpage at dhcd.virginia.gov > codes > Earn, Maintain, or Verify a Certification (in the orange Code Academy section) > Continuing Education or <https://www.dhcd.virginia.gov/continuing-education>

DHCD NOTIFICATION REMINDER. The Code Academy has noticed that many localities are not adhering to the code with regard to employee notifications. The USBC mandates that DHCD Shall Be Notified By The Appointing Authority Within:

- 30 days of the appointment or release of a permanent or acting Building Code Official., Maintenance Official, or Fire Code Official
- 60 days of the employment of, contracting with or termination of all Building Code Technical Assistants, Maintenance Code Technical Assistant, or Fire Code Technical Assistants

As always please contact the VBCA office (804) 371-7180 or vbca@dhcd.virginia.gov with any questions.