



MEETING Minutes
WEDNESDAY April 22nd AT 10:00 am

The Region VII February meeting was called to order by Chairman Richard Gordon, CBO at 10:02 AM. 10 members were in attendance for the meeting. The meeting was held via Zoom. The April agenda was amended to include information about a Nominations Committee meeting on 4/23, as well as a new vacancy on the Nominations Committee. The February meeting minutes were approved with no additions or corrections.

ATTENDEES:

Travis Luter
Heather Ahrens
Nicholas Atkinson
Don Brewster
Richard Gordon
Paul Koll
Harold Stills
Randy Olson
William Riter
Andy Marchetti

OLD BUSINESS:

- Region scholarship to annual conference. Scholarship application has been finalized and a reminder message will be shared with the membership.
- LBBCA training – Travis Luter has agreed to conduct the training via Adobe Connect for the membership and any LBBCA members interested in participating in the training. Training will be as scheduled on May 20th from 10AM-12PM.
- Eastern Engineered Wood Products training – Brian Johnson from EEWP will be providing training during the June meeting.
- Building Safety Month – Activities have been largely cancelled due to restrictions. Reiterated the need to communicate with our residents and obtain a BSM proclamation from local government.

COMMITTEE REPORTS:

- Region Chair meeting – Budget. Richard Gordon provided an update on most recent budget meeting. Highlighted need to increase revenue from contractor training.
- Nominations Committee Meeting – Scheduled for 4/23. Committee to review applications and questions for DRC and ADTAC vacancies. Interviews to be May 1st.

NEW BUSINESS:

- Committee vacancies – New vacancies were shared with membership in attendance:
 - Administrative
 - Education
 - Legislative
 - Residential
 - NominationsAt this time, no interest in positions was expressed by the membership in attendance.
- COVID-19 – Mutual aid and other issues – Group discussed current needs and strategies implemented in light of the current crisis. Many jurisdictions are making use of virtual meetings as public facing offices have closed. Paul Koll suggested reaching out to the rest of the membership to provide demonstrations for technology solutions such as Zoom/Webex and others. He also explained some of the strategies taken by his jurisdiction to ensure that departments cooperate. Heather Ahrens discussed current procedures for submittal of documents with their offices closed. Richard Gordon and Harold Stills discussed current electronic inspections being conducted and new electronic plan submittal for residential builders.
- Additional note – Introductions will be added to future virtual meetings to ensure all participants are recognized in the meeting minutes.
- Other training topics were proposed – Simpson Strong-Tie/Mitek, truss bracing training performed by Hanover staff.

GENERAL DISCUSSION:

- New Building Officials:
 - King & Queen – Randy Cash
 - Mathews County – Kevin Zoll
- Group expressed an interest in continuing virtual meetings regardless of governor's order. Potential for more participation and reduction in lost productivity.

The meeting was adjourned at 10:52AM.