

VBCOA Board Meeting
February 2, 2018
Chesterfield, Virginia

President Gregg Fields called the meeting to order at 10:20 am
Following the pledge of allegiance, there was a roll call of voting members:

Voting members

Gregg Fields, President
Pete Mensinger, 1st Vice President*
Jimmy Moss, Second Vice President
Matt Westheimer, Sargeant At Arms
David Beahm, Immediate Past President
John Broughton, Region II
Ron Schuett, Region III
Phillip Moore, Region IV
Paula Johnson, Region V
Mike Eutsey, Region VII
Richard Burkard Jr., Region VIII
Paula Eubank, Awards and Resolutions
Allison Cook, Rehabilitation Code
Richard Moore, IRC
Jason Laws, IRC (alt)
Ron Clements, Legislation
Julie Walton, (alt)
Michelle Coward, Membership
Debra McMahan, Permit Technicians

Thomas Clark, PMG
Earl Weaver, Property Maintenance
Phil Pugh (alt)
Karolee Towe (PIO)

Ad hoc and others present

Kris Bridges, ICC
Kyle Kratzer, HSTTP
Eric Rice-Johnston BCAAC
Cindy Davis, DHCD/ICC
Mike Redifer, DPOR
Sean Farrell, Regulatory Compliance
Brian McGraw, State Fire Marshall
Elaine Gall, VFPA*
Sandi Morris, WICED/DHCD
Sandy Harrington, Executive Director
Jim Collins, Prince William County
Steve Higginbotham, City of Fairfax

Called in

There was a motion to approve the minutes from the October 15, 2017 Board Meeting. David Beahm made a motion to change the minutes to reflect that it was David's last meeting presiding as President, but not David's last Board meeting. This motion was seconded and passed unanimously. Additionally, Eric Rice-Johnston advised Ms. Harrington that he was also at the October 15, 2017 Board Meeting.

Officers Reports

President Fields

- Discussed the member survey that Michelle Coward sent out,
- Online membership renewal effort almost 80% of the members already renewed online,
- Introduced the new PIO chair Karolee Towe, indicating she has already set up a twitter, YouTube, and Facebook social media accounts,
- Described his goals for the VBCOA Mentoring program and encouraged Board members to include mentees in communications, shadowing, future leader development,

- Reminded the Board that Building Safety Month (BMS) is coming up in May, and it is the best time to engage with the public and show the importance of what VBCOA members do every day; he stated there are also examples of proclamations on ICC website,
- ICC Region VII - David Beahm relayed that in the 5th week of BSM, ICC Region VII will have a short video clip emphasizing the HSTTP – he indicated that he want to involve the region chairs, as well as, the PIO in this effort; hopes to have this ready by the end of February and expects to have 5 video clips

Region Chairs

Pete Mensinger submitted a report.

Jimmy Moss provided a recap of the Region chairs report on behalf of Pete Mensinger, stating that the Region Chairs meet on Jan 5 2018 and are currently working on the FY19 Budget.

President Fields stated that there was some discussion about a proposed retiree member category. He also indicated that the Region chairs approved \$20,000 to support the 2018 ICC Committee and \$500 for the WICED 2018 ICC commitment. Additionally, he indicated that there was a letter drafted for Jim and Jamie Collins to thank them for their personal support and presented a plaque of appreciation to Jim.

President Fields reminded the Region Chairs that the Region of the Year applications and the ICC Region of the year applications are due no later than Feb 23 (ICC has changed to calendar year for reporting purposes so include activities for the last year).

Region 1 Brian Hilderbrand submitted report but not present. Jimmy Moss added that the HSTTP expects to have at least 2 schools sign up

Region 2 John Broughton submitted a report.

Region 3- Ron Schuett submitted a report, additionally, he presented a check for \$539.55 to President Fields from Region III as a contribution for the 2018 ICC.

Region 4 – Philip Moore submitted a report, added that their last meeting was cancelled due to snow, upcoming meeting will focus on legal issues, permit technicians meeting monthly trying to make some changes to help them

Region 5 – Paula Johnson submitted a report, new committee appointments and a copy of the Region V By laws which were changed and voted on September 21, 2017.

Paula advised that Region V collects pocket change at their meetings and then gives this to charity; in the future all donations will be given in the name of Mason Clark

Region 6- Rick Farthing submitted a report, noted a date change from the submitted report September 4 not the 18th.

Region 7– Mike Eutsey submitted a report, he added that Region VII has set aside (5) \$500 scholarships for HSTTP participants.

Region 8- Christina Jackson submitted a report, Richard Burkard attended for Region VIII, he reported they held their elections at their last meeting, Region VIII is the first school under ICC HSTTP to be certified, food drive February 22

Time & Place

Jimmy Moss submitted a report

Past Presidents

David Beahm submitted a report

Nominations

David Beahm submitted a report

Old Business

- Mutual Aid Bill – passed so far, was a goal for Beahm, will keep informed
- ICC Voter validation – email sent out this week for voter validation, deadline is in March
- Strategic plan – responsibility of the region chairs – somethings outdated need to be revised, start talking about what to do after 2020, the current one was designed with goals up to 2020
- The updated By-laws and the updated 2017/2018 Board of Directors list were distributed

New Business

- 2015 Code Adoption New strategy- President Fields reported he has spoken with Cindy Davis about what we are doing regarding code change training, if anybody has any thoughts to help us get this moving forward please contact President Fields
- Sean Farrell talked about the housing regulations that were given to the governor back in the fall, but not been signed, reaching out to legislators would help – hoping once legislative session is over it will be signed – stalled waiting on the governor to do something
- Julie – Asked are we considering what codes we are going to focus on? Cindy Davis stated that the decision has been made to skip 2018 and go right to the 2021
- Philip Moore asked if there are any states that just adopt the ICC? Cindy Davis stated it varies. President Fields stated VBCOA still wants to partner with Fire; Sean Farrell stated that DHCD should keep workgroup working with Fire – Cindy Davis clarified that the workgroup includes all stakeholders and will recommence after the General Assembly has recessed.
- 2018 ICC Conference – Sandi Morris announced the committee had hired an event planner for the Welcome event that has a lot of experience at the new Train Shed venue, very familiar with the site and planning events of this capacity.

- Paula Johnson reported that the Bike Ride is expected to have over 100 riders, the police are going to help, Brian McGraw has an App in case people get lost, leaving Richmond Saturday October 21st headed to Staunton; Sunday head to the beach area, then back to Richmond for the reception. Matt Paxton will have a van to help people get the bikes. Matt Paxton will be key note speaker.
- By Laws Region V added to agenda. Sean Farrell motion, seconded by Ron Clements to adopt the Region V by laws as submitted - unanimously approved

Committees and Other Reports

Ad hoc Administrative –

Emory Rodgers not present

Ad hoc High School Technical Training Program –

Kyle Kratzer submitted a report

David Beahm asked that funding be provided for Virginia Code Books and that the region chairs find money to fund the code books. Cindy Davis cautioned that using a Virginia Code Book to take the exam is not a good idea

Paula Johnson stated VBCOA will be a vendor at the Skills USA will be a vendor April 20 – 21, 2018, in Virginia Beach

Ad hoc Fire Code

Rick Witt submitted a report indicating there was nothing to report

Andy Powers has been selected as the Alternate

Ad hoc Military families career creation

David Beahm submitted a report. David stated that the Region Chairs need to identify who their designees will be, stating currently there are (2) - Christina Jackson and Michelle Coward

Awards and Resolutions (Paula Eubank/Mike Williams)

Paula Eubank and Mike Williams submitted a report. The ICC Scholarship already had 9 applicants for the ICC Code Hearings, the deadline for the Scholarship applications is February 9, 2018.

Education

Mike Eutsey stated he was working on finalizing Mid-Year ICC provider information

Energy Conservation

Ellen Eggerton not present, President Fields stated he has met with her and she has a plan

International Building Code

Jeff Morrow submitted a report. President Fields stated that this Committee needs some help

Ron Clements suggested looking at the Virginia Technical changes (state amendments)

Cindy Davis indicated that there is new technology coming on Board, suggested the Committee work with Kris Bridges who is the liaison to ICC Tall Wood Committee

Allison suggested an email to members should be sent out clarifying what the Committee needs help/input with.

International Residential Code –

Richard Moore and Jason Laws submitted a report. Jason Laws has joined as co-chair, IRC has not met – reaching out to the regions to make sure they have representation waiting on region 1 and region 2 for participation. Sean asked to be included to distribution list because he is on the ICC IRC Committee

Legislation

Ron Clements submitted a report. Ron provided an update on legislation. Will keep updated information on the VBCOA website

Brian McGraw talked about the fireworks bill and how the sheriffs would get some of the fee, amendment added or local sheriff or other issuing authority, - bill is in finance on Tuesday, need help to defeat

David asked if everyone understand the mutual aid bill, and stated that it gives everyone the ability to have a MOU with another locality to help upon request in times of need, sickness, personnel issues added

Membership

Michelle Coward submitted a report.

Membership chairs talked at the DHCD Core Training class about the value of being a VBCOA member – working with region chairs on ways to increase membership within the regions. Michelle provided a recap of the membership survey results (full report of results submitted)

Permit Technicians-

Debra McMahon and Paula Fristoe submitted a report. Missing representatives from Region 2, 4, 7, and 8.

Plumbing/Mechanical Code –

Tom Clark submitted a report that he had nothing to report.

Stated no one has provided any PMG code changes and requested that for the ICC Region VII meeting in March people review and see if code changes are needed. He indicated he was going to get the Committee together to see if there are any code change recommendations

Sean Farrell suggested they start having concentrated meetings, conference calls, on these committees to make sure VBCOA Members serving at the ICC level have the necessary information.

Cindy Davis reiterated IBC should Coordinate with Kris Bridges on any code changes

Property Maintenance-

Earl Weaver submitted a report. Phil Pugh is new co-chair.
The Committee is meeting April 6 in Charlottesville.

Public Information

Karolee Towe and Tom Coghill submitted a report.
Karolee has set up YouTube with a video of the 2018 ICC preview event. Set up Twitter and Facebook, trying to update at least 2 times a week. Reminder to get the Region Chair of the Year nominations in by February 23. Prefer these be submitted in Word format.
Working on article for VTC on Building Safety Month and HSTTP
Also working on a newsletter

Rehabilitation Code Committee

Allison Cook reported that they are working on the ICC Code B hearings, identified about 18 codes, some see this as a retrofit code. Last met in November but need Region Representatives on the RCC.

VCEC

David Beahm submitted a report. David reported that the VCEC Committee is in hibernation due to 2018 ICC conference and our own conferences. After the 2018 ICC, will determine what will happen going forward. Some envision an annual event, some want something larger, similar to EduCode.

Web Master

Jada Black submitted a report (not present)

BCAAC

Eric Rice-Johnston submitted a report. Eric reminded the Board of the importance of the BCAAC. Sandi Morris stated that there was a meeting in March which will include discussion about code change cycles and any matters that need to go in front of the board, so to please get to Eric any ideas or issues for the BCAAC meeting coming up

Director of Regulatory Compliance

Sean Farrell reported that the Board of Housing and Community Development (BHCD) moved the proposed regulations forward for Governor's signature in October of 2017. The regulations are still not signed as of today. Proposed legislation that impacts promulgation of regulatory documents under the authority of the BHCD came up during this year's session. VBCOA is hopeful that once the legislation is decided and the GA session is over, the regulations will be signed and moved into the petition phase.

The Board received a great presentation on current housing trends in VA.

Next meetings are March 19 2018 and May 21 2018.

DPOR

Mike Redifer submitted a report (not present)

TRB

Eric Mays and Rick Witt submitted a report (neither present)

Nominations

David Beahm submitted a report. David indicated there are several positions coming up and will need to meet at the Mid-Year Meeting. David has the opportunity to move into the Treasurer position, ICC Region VII, which would no longer give him a vote, so looking for a VBCOA voting member for ICC Region VII.

Nominations forms will be going out shortly

ICC Region 7

David Beahm submitted a report. Mike Eutsey is the current alternate so will attend the next meeting in March in Hagerstown.

David reminded that everyone is a member of ICC Region VII, so participation is open to all VBCOA member, voting is only limited to 1 person (main person or alternate)

Committees with any Group A code changes need to get them to David, either pro or con

ICC

Cindy Davis submitted a report.

March 1 is the deadline for nominations for awards to ICC

She and Kris Bridges are looking at ICC membership councils to see what is are the criteria, the expectations, - ICC has many some are great, some do not add much value – they will be making a making a recommendation to the Board about what to do. Kris stated the councils are disjointed – not doing things the same way. Cindy stated the current format seems to be creating silos - trying to figure out what is working and what is not.

DHCD

Cindy Davis submitted a report. Building Safety Month contest again this year for jurisdictions 1 large jurisdiction and 1 small jurisdiction, winner will get a free day or training and lunch.

2018 amusement device stickers are available now. Get them from Holly Squares - only go to jurisdictions. Make sure you have them before you need them

Code cycle will be published soon - have to be in the register for 30 days, then have to reconsider if any comments – then will be printed

CDP Virginia will be sending out a survey as they migrate to new platform, to see how we can make code cycle process better for next cycle

Casey Littlefield and Terry Steen joined the staff. Bill Shelton has retired from the Department of Housing and Community Development and Erik Johnson has been selected as the Director to replace Bill.

Sandi Morris stated that the Legacy Codes will be in Electronic pdf format, all of the legacy codes (prior to 2006), and a copy will be provided to each jurisdiction.

This year there will be a \$1,500 essay contest scholarship. Asked if VBCOA might want to partner with them for this scholarship. Last year there were 37 applicants. David Beahm made a motion that the region chair sponsor one \$1,500 Scholarship – seconded by Sean Farrell – for the Essay Contest – friendly amendment by Kris bridges to get the info to DHCD by Feb 16 – unanimously passed.

Started last year - Amusement device mentor program – offering last day next month, will then be running the ADI class in April, will be able to determine if this is a successful way for ADI people to gain mid-way experience. Must attend all three days of training.

Code change training development – working to get content ready for review

New training coordinator has been hired will be announced soon

Sean Farrell said we should do something to thank Bill Sheldon for all his support over the years

State Fire Marshal

Brian McGraw reported that VDFP has a new Executive Director Mike Reilly, waiting on official word on the deputy director appointment.

2017 Civilian fire fatalities - 57 in 46 fire incidents – smoking materials, cooking, heating common factors (67 the previous year, so far in 2018 11 fatalities in 11 incidents)

State fire marshal office going thru a re-org. Soft re-alignment to seven divisions following the VDEM model, splitting the state into East and West, updating web site

Changes to fire services board – Chief Dawson retired from Chesterfield County. Ernie Little was appointed to the Fire Services Board. Next meeting Feb 23 in conjunction with the Fire Chief's Conference, at that point will be naming the appointee to the Housing board

Sean Farrell asked for an update on the NFIRS VA Version. Do incident reports get fed into VFIRS and NFIRS – used to compile data, working on getting new system – challenge in Virginia not mandatory reporting requirement and almost 800 Fire Departments in the state, described data system challenges.

VPMIA –

David Beahm reported there will be a Board Meeting in Louisa Feb. 23 2018 - should be having code development change meetings coming up. Guy Tomberlin has a proposal for a 2021 Code Change.

55th Annual School of instruction at Natural Bridge, April 4 – 6

WICED

Sandi Morris reported that the new webmaster for WICED is Karolee Towe, she is getting Facebook to be easier to find, working on the web page

They are hosting the National WICED at the ICC Conference, which will be the first time they will be coming together with the National and Virginia groups

Thanked VBCOA for the contribution to ICC 2018 on their behalf due to the phishing scam in which their bank account was depleted

Nominations committee accepting nominations thru Feb 9th for positions, their next meeting is Feb 16 in Albemarle

VFPA

Elaine Gall stated that the Fire Services Board nominated Ernie Little. The Spring Conference is going to be May 21 – 23; this year they will run two tracks: the normal code training track with ICC training and a new leadership development track based on a program that NFPA has put out for Fire Marshals to include soft skill development; focusing on getting people ready to step into management roles down the road

VAESA

Paula Johnson stated the Annual meeting will be Feb. 14 2018 in Henrico, they will be holding elections at that time.

Elevator course for DHCD in April, sign up information available on DHCD website

President Fields adjourned the meeting at 3:15 pm