



VIRGINIA BUILDING & CODE OFFICIALS ASSOCIATION

Region V  
Battlefield Chapter

## MEETING MINUTES

November 17, 2016

**Call to Order** – Chris Evans, Vice Chair  
Debra McMahon, Secretary  
Ademola Awofisayo, Treasurer

**Established Quorum** – City of Alexandria, City of Falls Church, City of Fairfax, Fairfax County, Fauquier County, and Prince William County.

**Treasurer's Report:** Savings: \$ 10,574.24 Checking: \$ 2,319.52  
Motion to Accept the Treasurer's Report: Motion made and passed.

### Chair/Officer Report:

VCEC conference to be held July 24-27 in Charlottesville at Doubletree.  
ICC 2018 Conference in Richmond, be on the lookout for more information if you volunteered for a committee.  
VBCOA & WICED did a habitat build for Gary Hope and his daughter with a ribbon cutting on Veteran's Day.  
Cindy Davis was voted into the bod for ICC.

1. New committee members just recently joined.
2. Awards and Resolutions Committee, Steve Higginbotham gave an update.

Region of the Year went to Region I.  
Please contact Paula Eubanks/Mike Alexander to submit for committee

3. Education Committee, Seven Higginbotham and Doug Fraser.

Looking for suggestions and topics for future trainings and to generate interest with architects/engineers.  
Ideas included Existing Building code, Gypsum Institute and Solar installation.

4. Energy Committee has complied recommendations.
5. HSTTP-Mr. Ellwood will be attending meeting in January
6. Permit Tech Committee will be conducting a training on January 10 in Region IV.

Need to vote on the Region's bylaws in the next meeting which will be January 19th.

**Adjourn:** Motion to adjourn was made and passed.